

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 24th September 2012

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides Members with a summary of sub groups business since the June Area Committee and provides information on project and service activity in the outer north west area.

Recommendations

1. Members are requested to:
 - 1.1 Note the contents of this report and comment on any of the matters raised.
- 1. Purpose of this report**
 - 1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to help limit the number of items being presented to each Area Committee meeting.
- 2. Background information**
 - 2.1 The Area Committee currently has five groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport.

- 2.2 At it's last meeting the Area Committee agreed that the Chairs of the sub groups meet together 2 or 3 times per year as a Policy Group.
- 2.3 There are currently two ward forums in the outer area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis approximately four or five times a year.
- 2.4 Holt Park has been identified as a priority area in outer north west Leeds. A meeting has been arranged for the 18th September with a follow up on the 16th October to gauge interest in a community forum.
- 2.5 A decision was made by Full Council that Area Chair's Forum minutes should be considered by Area Committees as a regular agenda item, these appear elsewhere on this Committee's agenda.

3 Main issues

3.1 Environmental Services Sub Group

- 3.1.1 There have been three meetings of the sub group since the last Area Committee held on the 18th June. Details of items discussed and actions from the meetings are attached at appendix 1.

3.2 Health & Well-being Sub Group

- 3.2.1 The Health & Well-being Sub Group has not met since their last meeting on the 13th March. The next meeting has been arranged for 20th November 2012.

3.3 Community Safety Sub Group

- 3.3.1 The Community Safety Sub Group has not met since the last Area Committee meeting on the 18th June. The next sub group meeting has been arranged for the 18th September 2012.

3.4 Children & Young People's Sub Group

- 3.4.1 The Children & Young Peoples sub group has met once since the last Area Committee, the meeting was held on 23rd July. Details of items discussed and actions from the meetings are attached at appendix 2.

3.5 Transport Sub Group

- 3.5.1 The first meeting of the Outer and Inner North West Area Committee Transport Sub Group was held on the 3rd July 2012. There was good attendance from each respective Area Committee, Highways and Transportation, Planning and the Area Support Team. The following areas of concern were discussed; housing developments and congestion, the A660, the need for additional train stations and car parking and larger scale Park and Ride Schemes. The Leeds Bradford International Airport and corresponding links to public transport and road infrastructure was also discussed. The next meeting will be held in the autumn 2012.

3.6 Policy Group

3.6.1 The Policy Sub Group met for the first time on the 1st August 2012. The main focus of the meeting was to discuss Neighbourhood Planning. Attached at appendix 3 is a briefing note from the meeting.

3.7 Guiseley & Rawdon Forum

3.71 The forum last met on the 18th July 2012. Attached at appendix 4 are details of items discussed and actions from the meeting.

3.8 Yeadon Forum

3.8 The Yeadon forum has not met since the last Area Committee.

3.9 Holt Park Forum

3.91 The first meeting will take place on Tuesday 18th September with a follow up meeting on the 16th October. These meetings will be reported on at the next Area Committee.

3.10 Schedule of Meetings

3.10.1 At the last Area Committee meeting a Chair for each sub group was elected. Members requested that a schedule of sub group meetings be agreed with individual Chairs and reported to the next Area Committee. A schedule of meetings is attached at appendix 5

3.10 Project and Service Update

3.10.1 Weston Estate Action Day

3.10.2 A successful Action Day was held on the Weston Estate on Thursday 23rd August, with positive feedback being received from the community. Safer Leeds and West Yorkshire Police co-ordinated the day, other agencies involved included Leeds Anti-social Behaviour, Civilian Warrants and West North West Homes. Information was shared between organisations and intelligence submitted. Results from the action day included:

3.10.3 Aireborough and Wharfedale Neighbourhood Policing Team:

- Environmental Audit conducted.
- Speed Indication Device deployed.
- High visibility ASB Patrols conducted.
- IMMOBILIZE electronic property marking computers deployed.
- Letter and leaflet drops undertaken.
- Complainants and key individuals visited and updated.
- Arrest enquiries and Offender Management Visits conducted.

3.10.4 Civilian Warrants – 4 payments of fines were made.

3.10.5 Leeds Anti Social Behaviour Team – 150 anti-social behaviour reporting letters were issued.

3.10.6 West North West Homes:

- Full estate inspection carried out.
- 10 tenancy audits were carried out.
- 3 skips were provided until Tuesday 28th August.
- 6 residents were spoken to about garden / rubbish issues and 4 untidy garden letters issued.
- 5 repairs reported.
- A team of caretakers attended to cut down a dead tree, removed fly tipping, cut back shrub beds, overhanging tree branches, cleared weeds and undertook a general tidy up.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community Forums are held in the Guiseley & Rawdon ward and Yeadon. In addition, ward members are consulted on projects and initiatives within their ward.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This section is not applicable to this project.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Well-being City Priorities Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

- 4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team and their partners which in turn, provide value for money.
- 4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.5.2 This report is not confidential, neither is it, or part of it exempt.
- 4.5.3 This report is not subject to Call-In as it is the Area Committees functions which are delegated Executive functions.

4.6 Risk Management

- 4.6.1 There are no risks associated with this report.

5 Conclusions

- 5.1 In conclusion, the Area Update report is in line with the functions and role of the Area Committee which are:
- Improve the quality and value for money of Council service delivery.
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between ward members and their communities.
 - To co-ordinate policy and service delivery between the local service providers.

6 Recommendations

- 6.1 Outer North West Area Committee Members are requested to:
- Note the contents of the report and comment on any aspect of the matters raised.

7 Background documents

None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.